



**Warden House Primary School**

**The Jungle Club**

**Breakfast Club, After School Club and Holiday Club**

Birdwood Avenue, Deal, Kent CT14 9SF

Telephone Number 07734219785

Email Address: wendy.harvey@warden-house.kent.sch.uk

**Registration Form**

**Contact Details**

Child's Full Name: .....

Date of Birth: .....

Name of Parent(s)/Carer(s): .....

Address: .....

..... Postcode: .....

Contact name and number 1.....

Contact name and number 2.....

Home Tel No: ..... Work Tel No: .....

Mobile No: .....

**Emergency Contact Details**

Please indicate below whom you would like us to contact in the event of an emergency

**If we are unable to contact you:**

Name: .....

Relationship to you: .....

Address: .....

..... Postcode: .....

Contact Numbers: .....

**Collection of your child**

Please list the names of any persons who will be collecting your child and their relationship (e.g. parent, grandparent, friend etc.)

- 1) .....
- 2) .....
- 3) .....

We will only allow your child to be taken out of our care by a named person. Please notify us prior to collection if you wish someone else to pick up your child; this is for the safety of your child.

Please state if there is anyone specific your child should never be collected by:

.....  
.....  
.....

Does your child suffer from:

Asthma.....Epilepsy.....  
Diabetes..... Eczema.....  
Allergies (bee stings, peanuts etc.) .....

Does your child have any other health problems that we should be aware of?

.....  
.....  
.....  
.....  
.....

Does your child have a school care plan      Yes / No

**Additional Needs**

Does your child have any additional needs?

.....  
.....

Does your child have any dietary requirements?

.....

Is there any other information you feel we should know about your child?

.....

Please do not hesitate to contact a senior member of staff if you wish to discuss any of the above issues.

**Permissions**

**Trips**

I hereby give consent for my child to attend trips during Holiday club. I understand that I will be required to complete a consent form prior to each trip which will confirm details of individual trips.

Signed (Parent/Carer)

.....

Print Name: ..... Date: .....

Some trips may incur a further small cost we will notify you in advance of any additional fees to be paid.

**Permissions/Consent**

**Please read the statements below and delete as necessary**

- I do / do not consent to face paints being applied on my child
- I do / do not consent to sun cream being applied on my child if necessary
- I do / do not give permission for my child to receive emergency treatment when necessary by a trained Paediatric First Aider.
- I do / do not consent to my child’s photograph being taken during activities whilst they attend Breakfast Club, After School Club and Holiday Club and for these photos to be displayed on our display boards within the club.
- I do / do not give permission for the use of plasters to be used if the Paediatric First Aider feels they are required.

**Cost of Clubs**

Please tick which club you would like your child to attend:

Breakfast Club [ ] £ 2.50 per session per child (8am-8.45am)

After School Club [ ] £ 7.50 per session per child (3.15pm-6.15pm)

Holiday Club Warden House Pupils [ ] £15.00 per session per child (8am-6pm)

Holiday Club Non Warden House Pupils [ ] £18.00 per session per child (8am-6pm)

Which days of the week would you like your child to attend:

Monday [ ] Tuesday [ ] Wednesday [ ] Thursday [ ] Friday [ ]

I would like to register my child for a space.

Signed (Parent/Carer): .....

Print Name: ..... Date.....

Please return the form to the School or to the Club

All fees should be paid in advance. Payment for sessions booked but not attended must still be paid for unless we have been notified of absences before 8am.

## **Terms and Conditions**

### **Confirmation of Place**

Your child's place will be confirmed by us.

### **Policy Documents**

The Breakfast Club, After School Club and Holiday Club has a set of policies and procedures to which we abide by. These are available for Parents/Carers to read.

### **Club Fees**

Fees are payable in advance (unless they are paid by childcare vouchers) to secure your child's place. Fees are not to exceed the amount of £65 per child as this could result in your child not being able to attend, 24 hours notice will be given if this has to happen until it is paid up to date.

### **Attendance and Absence**

All children should attend regularly at the sessions booked. Notice should be given in advance of absence for holidays, appointments etc, and as soon as possible if your child is unwell.

### **Cancellation of Place**

If at any time you should decide that you no longer wish to retain your child's place at Breakfast Club, After School Club or Holiday Club we need to be informed as soon as possible.

### **Unforeseen Closure**

In the event of closure due to extreme weather conditions, loss of utility supplies, heating failure or other causes beyond our control the Club will close and the parent/carer will be informed by text message.

### **Sickness/Emergency Treatment**

Children must not attend the Clubs while they are unwell or suffering from a contagious illness or infection. In the event of a child becoming ill whilst at the club the parent/carer will be contacted to arrange to take their child home. In the case of an infectious illness the recommended exclusion time must happen before your child can come back to the club.

## **Complaints Procedure**

The Club has a complaints procedure. A copy of this is held in the Club in compliance with Ofsted requirements.

## **Ofsted Registration**

The Club is registered with Ofsted and complies with all Ofsted policies and procedures.

## **Agreement**

As parent/carer, I acknowledge that I have read and agree to the Terms and Conditions set out above.

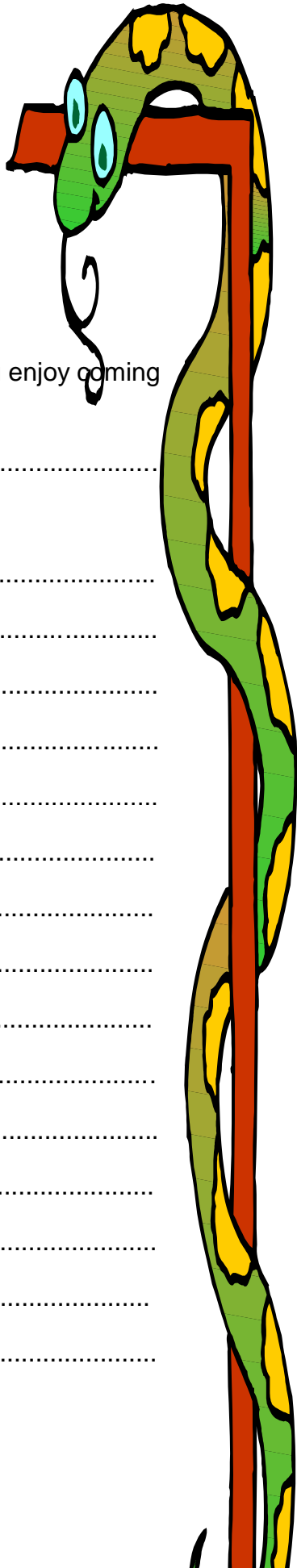
### **Name**

Parent/Carer 1.....

Signature..... Date.....

Parent/Carer 2.....

Signature..... Date.....



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**Children's Registration Form**

We would like to find out all about you so that we help to make sure you enjoy coming to our club and have lots of fun!!

Name: ..... Age: .....

Class: .....

Names and ages of brothers and sisters: .....

.....

Names of friends: .....

Favourite Food: .....

Food you don't like: .....

Favourite Game/Toy: .....

Favourite Colour: .....

Favourite Sport: .....

Favourite TV Programme: .....

Favourite Film: .....

Name of Pet or Favourite kind of Pet: .....

Things that upset or frighten you: .....

.....

Things that you like to do .....

.....